

2017-2018 Tucker High School Council Meeting

Date: November 1, 2017	Recorded by: Regan Willson
School: Tucker High School	Meeting Type: School Council
Next Meeting Information	Time Convened: 6:35 pm
Date: 1/10/2018	Time Adjourned: 8:10 pm
Time: 6:30	% of Members Present: 63%
Room: Principals conference room	Current Council Size: 8

Meeting Location – Principal’s Conference Room

Roll Call: Interim Principal Williams, Shawn Duncan, Brenda Kennell, Patrick Turner, Regan Willson
Absent – Arein Cole, Joseph Watkins and Andre Kennebrew

Visitors – Trent Arnold, Regional Superintendent Region II
Jim McMahan, DeKalb County School Board
Lisa Humphrey, Tucker High School Parent Liaison and Senior Class Co-Sponsor

Opening and Agenda Reports

a) **Approve minutes**

Establishment of Quorum documented and minutes for the September 6, 2017 were distributed for review. Shawn Duncan motioned to accept the minutes as presented, the motion was seconded by Regan Willson. Ms. Willson was introduced as new teacher member of the school council.

b) **Action Items**

- a. Communication Protocol: School Council email account needs to be linked to an employee email account. It was linked to Principal Watts email. Concerns associate with council to having its own account were discussed. Mr. Arnold referenced back Ms. Stowell’s presentation at the September 6th regarding open/public record laws. Suggestion was made to contact Ms. Stowell again and ask for some clarification.
Discussion was tabled.
- b. Cluster meeting: Mr. Turner commented that the emails regarding the Tucker Cluster meeting in October were very positive. Mr. McMahan shared that all schools in the Tucker cluster were represented. THS was represented by Dr. Allen. It was a collaborative meeting. CCRPI and lines of communication were discussed. Feedback has been positive.

c) **Discussion Item**

- a. **Open School Council Business Community Position:** We discussed ways in which we could find another community business person on the school council. Suggestions included sending out announcements to the community sponsor, cluster alliance meeting, and Tucker website. It was noted Village Burger and the other new food places would like to get involved with Tucker. Mr. McMahan suggested contacting the Ms. Broadway at the Tucker High School Foundation for information on donors. It would be favorable to have the new community member onboard second semester.
- b. **Election of members to the 2018-2019 School Council:** We discussed how to take nominations for 2018-2019. Questions were asked about taking nominations and having elections online. Mr. Arnold suggested Ms. Szubski, in communications for assistance.

- c. **Principal Search:** Mr. Arnold reported that Hazard, Young, Attea (HYA) and Associates has been selected by the district to assist with national search. Upon finalizing the contract with HYA, DeKalb will post the position for THS principal. HYA will conduct national search using avenues such as EdWeek and NASSP. The formal process is a series of steps:

HYA

- HYA online survey 11/13-11/27
- DeKalb online survey open-ended
- Focus groups 11/15 – 11/16; students, teachers, parents, staff, and community
- 11/30 provide results to large group; PTSA
- Start of December look at candidates
- 12/21 slate of candidates ranked 1 to 3; 1 being most likely and 3 not necessarily best choice.
- District will look at all three levels.

DeKalb

- After winter break district will start resume review process: Arnold, Curriculum & Instruction, parent member of school council, other member of school council, and outside region II principal. Select 6 for interview process
- Interview committee members: Arnold, principal outside region II, school council teacher member, other school council member, ESP employee of the year

Surveys

- Use trends common to HYA, but want to make sure ours are simple for people to use

Question about the New District Process for Selection

- Can we use same survey as before- Arnold will check with Human Capital
- Can we use data collected – pull 7 interview questions centered around data collected in survey
- Can we look at candidates from other searches – yes
- What if principal is under contract, does that limit selection – depends on circumstances, whether the district is union, for improvement or promotion, spouse transfers, or APS
- Can candidates in DeKalb leave school A for School B – Mr. McMahan discussed how county handles contracts, DeKalb will not stop anyone from applying and will not stand in way of move.
- Can we shadow an AP who applies and speak to others who have worked with applicant – according to Mr. McMahan we need candidates permission to speak to current employer

After Interview

- 9 member focus group; 2 parents not yet served, the remaining will be students, teachers, and additional parents.
- Create 5 interview questions
- Candidate gives presentation
- Question and answers
- Letter to superintendent listing strengths and concerns

d) **Information –Principal's Report**

- a. Interim Principal Williams reported current enrollment 1730 students at THS
- b. Academic update – REBW; Reading/Writing Test along with COGAT testing will be next week (11/6-11/10)
- c. Still trying to reduce class sizes, Mr. Harwell, API is making leveling changes where possible
- d. Displaces two SPED paraprofessionals one to Druid Hills, other to instructional para
- e. Hiring data entry clerk for counseling department

- f. Safety issues – looked at hotspots. Modified AP schedule to be in building at 7:30, placed where overcrowding exists, have more people to handle F Hall (Main Street), will shift people as needed. Monday night at movies (senior fund raiser) students were well behaved.
 - g. Issues with enrichment (students go for help) Leadership Advisory Board (LAB) is fast at work coming up with a constant, workable enrichment plan that will service the students the most, want students to be successful and grow. Committee was formed and will report back with recommendations to best serve all students. Ms. Willson offer comments from LAB/teacher stand point, Mr. McMahan offered parent perspective. Mr. Williams enrichment offers many success stories
- e) **Mr. Jim McMahan offer comments from BOE**
- a. New Calendar survey in December, want input from teachers, staff, and parents. Looking to add inclement weather make up days to fall calendar
 - b. BOE meeting Monday 11/6 @ 7pm. Topic is redistricting Stone Mountain/Clarkston area. Recommend we show up as community members.
 - c. Community meetings will be 11/2, 11/30 and 1/12/2018
- f) Ms. Liza Humphrey – Parent Liaison and Senior Co-Sponsor
- a. Addressed concerns stated by Mr. Patrick Turner regarding price of cap and gown and senior dues.
 - b. Provided budget and prices to parents via email and parent meetings.
 - c. Process to verify hardship exists
 - d. Fund raisers and staff sponsors will help offset costs
 - e. Senior class has 356 students.
 - f. Parent meeting had 46 attendees
 - g. Movie night was not successful because money raised was used to pay security
 - h. Asked for ideas to help raise funds

Adjournment

Meeting adjourned at 8:10 pm